



VIGNESH POLYTECHNIC COLLEGE

Melputhiyandal

Tiruvannamalai – 606 603.



Office : (04175) – 237918, 237919, 7373689294

MANDATORY DISCLOSURE

	AICTE Permanent ID	:	1-454848061
1.	INSTITUTE DETAIL	:	
	Name of the Institution	:	Vignesh Polytechnic College
	Address of the Institution	:	Melputhiyandal, Village Nallavanpalayam Post, Tiruvannamalai
	City & Pin Code	:	Tiruvannamalai, 606 603
	State	:	Tamil Nadu
	Phone Number	:	04175 – 237918
	Mobile Number	:	7373689294
	Email ID	:	Vpt384@yahoo.co.in
	Website	:	www.vigneshpolytechniccollege.com
	Nearest Airport	:	Meenambakkam, Chennai
	Nearest Railway Station	:	Tiruvannamalai
	Type of Institution	:	Private, self financed – Coeducation.
2.	Name and Address of the TRUST	:	
	Name of the Trust	:	Sree Selvavinayagar Trust
	Address of the Trust	:	#262, Sesathri madam Street Tiruvannamalai
	City & Pin Code	:	Tiruvannamalai, 606 603.
	State	:	Tamilnadu
	Phone Number	:	--
	Email ID	:	sreeselvavinyagart@gmail.com
3.	Name and Address of the Principal	:	
	Name of Principal	:	Sarvesan. D
	Exact Designation	:	Principal
	Mobile Number	:	9865854918
	Email Id	:	sdsarvesantvm@rediffmail.com
	Higher Degree	:	M.Tech.,
	Field of Specialization	:	Electronics and Communication Engineering
4.	Name of the Affiliating University	:	Directorate of Technical Education – Tamil Nadu
	Address	:	Directorate of Technical Education, Guindy, Chennai – 25.
	Website	:	www.tndte.gov.in
5.	Governance	:	
	Member of the Board and their brief background	:	
	Member of Academic Advisory Committee	:	
	Frequency of Board Meetings and Academic Advisory Body	:	
	Organization Chart	:	https://vigneshpolytechniccollege.com/wp-content/uploads/2020/03/Vptc-Org-chart.jpg



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Nature and extent of involvement of Faculty and students in academic affairs / improvements

- :
- Implementation of TN-DOTE curriculum, academic planning, internal academic monitoring.
 - Evaluation of students activities
 - Guiding the students to think innovative
 - Guiding the students to do the project works
 - Guiding the students in extracurricular activities
 - Organizing Career Guidance Programme, Health Awareness Programme, Personality Development Programme etc.,
 - Organizing Industrial Visit and In-plant training
 - Conducting motivational classes
 - Conducting Competitive Examinations which are used to face the examinations of university & college admissions, civil service, admission to foreign universities, etc.
 - Career Counselling, which helps to know & understand oneself to build career.
 - Soft Skill Development comprises of pleasant & appealing personality traits as self-confidence, positive attitude, emotional intelligence, social grace, flexibility, friendliness and effective communication.
 - Remedial Classes is to give additional support to students who for one reason or another, have fallen behind the rest of the class in the subjects or in uncovered portion of curriculum.
 - Certificate Courses that allows students to further develop their knowledge in a specific area, apart from regular curriculum and to enhance their skills to place themselves in reputed companies.
 - Yoga and Meditation is an alternative form of exercise to keep the mind, body healthy and happy. It helps to improves balance, endurance, flexibility, and strength, while meditation helps keep the mind sharp, relieves stress and anxiety, and can strengthen your immune system.
 - Personal Counselling is a professional relationship that empowers diverse individuals, families, and groups to accomplish mental health, wellness, education, and career goals.

Students

- Participating in Technical events like, paper presentation, quiz programme, circuit de-bugging etc.,
- Participating in Smart Hackathon
- Taking seminars
- Preparing the project and Industrial visit reports.
- Participating in inter-polytechnic sports competitions.
- Attending the seminars in various polytechnic colleges.



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Mechanism / Norms & Procedure for democratic / good governance	:	<ul style="list-style-type: none"> Regular Conduct of Heads and faculty meeting Faculty meeting in their departments Every semester Administration meeting at chairman chamber Seminars and training for faculties and students Facility provided for faculties to improve skills Facility provided for Grievance redressal Internal Quality Audit
Students Feedback on Institutional Governance / Faculty performance:	:	<ul style="list-style-type: none"> Counselor are allotted to the Students Counselors meet the students frequently Written feedback collected from the students at every semesters Conducting Parents – teachers meets Students are encouraged to use the suggestion boxes Students may also express their grievances online by filling out the form in our website
Grievance Redressal mechanism for Faculty, Staff and Students	:	<ul style="list-style-type: none"> Faculty meeting and Staff meeting Grievance Cell Provide the facility to address the grievances through Email, suggestion box and online form in our website.
Establishment of Anti-Ragging Committee	:	Yes, Please refer the attachment
Establishment of Online Grievance Redressal Mechanism	:	Yes, Facility provided at our college website or grievance may be sent through mail
Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University	:	Yes, Please refer the <u>Academic tab – Committees-2018</u> in our website
Establishment of Internal Complaint Committee (ICC)	:	Yes, Please refer the <u>Academic tab – Committees-2018</u> in our website
Internal Quality Assurance Cell	:	Yes, Please refer the <u>Academic tab – Committees-2018</u> in our website
6. Programmes		
Name of Programmes approved by AICTE	:	<ul style="list-style-type: none"> ✓ Civil Engineering ✓ Mechanical Engineering ✓ Electrical and Electronics Engineering ✓ Electronics and Communication Engineering ✓ Computer Engineering
Name of Programmes Accredited by AICTE	:	Nil
Status of Accreditation of the Courses	:	N.A



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	For each programme the following details are to be given	:					
	Name	:	Civil	Mechanical	EEE	ECE	Computer
	Number of seats	:	30	180	90	15	30
	Duration	:	3 Years	3 Years	3 Years	3 Years	3 Years
	Cut off Marks / rank of admission during the last three years	:	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
	Fee per semester	:	Rs.19,600	Rs.21,600	Rs.19,600	Rs.15,400	Rs.15,400
	Placement Facilities	:	Available	Available	Available	Available	Available
	Campus Placement in last three years with	:	Minimum salary	Maximum salary		Average salary	
			Rs.8,500	Rs.15,000		Rs.12,500	
	Name and duration of programme having twinning and collaboration with foreign university	:	Not applicable				
7.	Faculty	:					
	Branch wise list faculty members	:	Refer the <u>Department tab</u>				
	Permanent Faculty	:	Refer the <u>Department tab</u>				
	Adjunct Faculty	:	Nil				
	Permanent Faculty: Student Ratio	:	25: 01				
	Number of Faculty Employed and left during the last three years	:					
8.	Profile of Vice Chancellor / Director / Principal / Faculty	:	Attached				
9.	Fee	:					
	Details of fee, as approved by State Fee committee, for the Institution	:	Rs.35,000/- for each discipline				
	Time Schedule for payment of fee for the entire programme	:	Academic Calendar May to July for Odd Sem. November to January for Even Sem.				
	No. of Fee waivers granted with amount and name of students	:	--				
	Number of scholarship offered by the Institution, duration and amount	:	--				
	Criteria for fee waivers / Scholarship	:	--				
	Estimated cost of Boarding and Lodging in Hostels	:	Not applicable (No Hostel)				



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10.	Admission	:	2017-2018	2018-2019	2019-2020
	Number of seats sanctioned with the year of approval	:	360	360	345
	Number of Students admitted under various categories each year in the last three years	:	208	309	200
	Number of applications received during last two years for admission under Management Quota and number of admitted	:	N.A	N.A	N.A
11.	Admission Procedure	:			
	Mention the admission test being followed	:	No, we are not following any test in our college		
	Number of seats allotted to different test qualified candidate separately	:	Not applicable		
	Calendar for admission against Management / Vacant seats	:	--		
	Last Date of request for applications	:	As per the DOTE norms		
	Last Date of Submission of applications	:	As per the DOTE norms		
	Dates for announcing final results	:	--		
	Release of admission list (Main list and waiting list shall be announced on the same day)	:	--		
	Date for acceptance by the candidate	:	--		
	Last date for closing of admission	:	As per the DOTE norms		
	Starting of the Academic session	:	Every Year June First week		
	Waiting list details	:	Not applicable		
	The policy of refund of the fee in case of withdrawal, shall be clearly notified	:	Refundable, 30 days after receiving the letter from the students		
12.	Criteria and Weightages for Admission	:	Not applicable		
13.	List of Applications (separate categories for open seats)	:	Not applicable		
14.	Results of Admission Under Management seats / Vacant seats	:	Not applicable		



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15. Information of Infrastructure and other resources available	:						
Number of Class Rooms and size of each	:	18					
Number of Tutorial rooms and size of each	:	5					
Number of Laboratories and size of each	:	30					
Number of Drawing Halls with capacity of each	:	1					
Central Examination Facility, Number of rooms and capacity of each	:	1					
Barrier Free Built Environment for disabled and elderly persons	:	Yes					
Occupancy Certificate	:	Yes (Form D)					
Fire and Safety Certificate	:	Yes					
Hostel Facilities	:	--					
Library	:						
Number of Library / Titles / Journals available (Program-wise)	:	First Year & General	Civil	DME	EEE	ECE	Comp.
Titles		1269	162	397	347	452	546
No. of Volumes		4136	1422	4304	2486	2764	2829
Journals		--	02	03	04	04	02
List of Online National / International Journals subscribed	:	--					
E – Library facilities	:	--					
Laboratory and Workshop	:						
List of Major Equipment / Facilities in each Laboratory / Workshop	:	Details attached					
List of Experimental Setup in each Laboratory / Workshop	:	Details attached					
Computing Facilities	:						
Internet Bandwidth	:	60Mbps					
Number and Configuration of System	:	185					
Total number of system connected by LAN	:	185					
Total number of system connected by WAN	:	--					
Major software packages available	:	AUTOCAD, CADs RC, A3D, CORELDRAW, VISUAL STUDIO, CLARITY SOFTWARE(ECP)					
Special purpose facilities available	:	Smart class room					
Innovation Cell	:	Available, Details attached					



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	Social Media Cell	:	Available, Details attached								
	Compliance of the National Academic Depositor (NAD), applicable to PGCM/PGDM Institutions and University Departments	:	Not Applicable								
	List of Facilities Available	:									
	Games and Sports Facilities	:	P.E.T period allotted in Timetable, Students have participated in various games conducted in Tiruvannamalai District. Organizing sport events in the National Sports Day and College Sports Day.								
	Extra-Curricular Activities	:	Organizing State Level Technical Symposium, Motivating and permitting the students to participate in various events organized in Inter Polytechnic Meet, Organizing Mini Project Exhibition, and celebrating College Annual Day with cultural events.								
	Soft Skill Development Facilities	:	Conducting various Short term courses through CIICP banner. Skill development programme to enhance the career of the students								
	Teaching Learning Process	:									
	Curriculum and syllabus	:	Framed by Directorate of Technical Education, Tamilnadu.								
	Academic Calendar of the University	:	Based on the DOTE Academic calendar, College Academic Calendar is framed and issued to all.								
	Academic Time Table with the name of the Faculty members Handling the course	:	Timetable Committee								
	Teaching Load of each faculty	:	18 Hours per week for Basic Engineering faculty 24 Hours per week for Department faculty								
	Internal Continuous Evaluation system and place	:	IQAC, CIAT coordinator monitor the Evaluation process and Local flying squad nominated by DOTE audit the Evaluation System.								
	Student's assessment of Faculty, system in place	:	Feedback collected from the students twice in a semester. The analysis and the inference of the feedback will be submitted to the management. After discussion, appropriate actions will be taken against the feedback report.								
	For each Post Graduate Courses give the following	:	Not applicable								
16.	Enrollment of students in the last 3 years	:	2017-18		2018-19			2019-20			
			I Yr.	Lat.	Tot	I Yr.	Lat.	Tot	I Yr.	Lat.	Tot
	Civil Engg.		5	2	7	--	1	1	6	4	10
	Mechanical Engg.		35	56	91	75	109	184	39	45	84
	Elec. & Electronics Engg.		48	50	98	42	62	104	32	62	94
	Electronics & Comm. Engg.		3	--	3	3	3	6	2	3	5
	Computer Engg.		7	2	9	10	4	14	7	--	7
			208			309			200		



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17.	List of Research Projects / Consultancy Works	:	
	Industry Linkage	:	--
	MoUs with Industries	:	5
18.	LoA and subsequent EOA till the current Academic Year	:	Please refer the <u>Admission tab.</u>
19.	Accounted audited statement for the last three years	:	Attached
20.	Best Practices adopted, if any		